



Elected Officials Essentials Agenda

Saturday, December 2, 2017

8 – 8:30 am	Registration and coffee
8:30 – 9 am	On-site welcome and introductions Welcome and on-site logistics review – AWC facilitator Introductions – All
9 – 9:15 am	Welcome to live webinar, review agenda and logistics <i>Tonia Sugarman, AWC Member Education Director</i> Welcome and overview of AWC & MRSC services <i>Peter King, AWC Chief Executive Officer</i> <i>Tracy Burrows, MRSC Executive Director</i>
9:15 – 11:45 am Break	Knowing the legal territory Understand your basic legal obligations and liabilities, and your statutory role and responsibilities to include open meetings, records and ethics. <i>Steve DiJulio, Attorney, Foster Pepper, PLLC</i>
11:45 am – 12:15 pm	Lunch, provided
12:15 – 1:30 pm	On-site activities and scenarios with help from an on-site city attorney Spend time together examining some very real municipal scenarios and solutions, with the help of an on-site city attorney.
1:30 – 1:45 pm	Break
1:45 – 2:55 pm	Panel: Lessons and reflections from leaders at city hall Hear sage advice from new and seasoned city leaders about how to avoid pitfalls and work well together. Our panel consists of a first-term councilmember, strong mayor, city manager and clerk/treasurer.
2:55 – 3 pm	2018 educational opportunities and closing remarks <i>Peter King, AWC Chief Executive Officer</i> Workshop evaluation <i>Distributed by host-site facilitator</i>